



414 Nicollet Mall
Minneapolis, MN 55401

March 16, 2018

—Via Electronic Filing—

Daniel P. Wolf
Executive Secretary
Minnesota Public Utilities Commission
121 7th Place East, Suite 350
St. Paul, MN 55101

RE: STAKEHOLDER MINUTES
COMMUNITY SOLAR GARDENS
DOCKET NO. E002/M-13-867

Dear Mr. Wolf:

Northern States Power Company, doing business as Xcel Energy, submits the attached Compliance information in response to the Commission's February 13, 2015 Order (Order Point 3) submitted in the above-noted docket. Per Commission Order, all agendas, approved minutes and attachments from the Solar*Rewards Community (S*RC) Implementation Workgroup will be filed in eDockets. Attachment A includes the agenda, meeting minutes, and slide presentation for our January 17, 2018 meeting.

We have electronically filed this document with the Minnesota Public Utilities Commission, and copies have been served on the parties on the attached service list. Please contact Jessica Peterson at Jessica.K.Peterson@xcelenergy.com or 612-330-6850 if you have any questions regarding this filing.

Sincerely,
/s/

SHAWN WHITE
MANAGER, DSM & RENEWABLE REGULATORY STRATEGY AND PLANNING

Enclosure
c: Service List

Meeting Minutes

Minutes submitted by: Jessie Peterson, Xcel Energy

Approved by: SRC Implementation Workgroup on March 14, 2018

Design and Construction Reminders

- Project Ownership Changes
 - Email stating the sale/permission
 - Owner hand-off
- Date Management
 - Establish your ISD
 - Energization
 - Acceptance
 - Understanding project milestones
 - Inclement weather
 - Bringing projects forward
- Telemetry and Metering
 - Procurement
 - Picking up
- Final Billing
 - Permission to operate “PTO”
 - Guideline for Acceptance Testing
 - Process Review 120day process
 - Updating PAM/CRS
 - Refund/Bill/SalesForce

Construction Milestones:

Energization & Acceptance

The following outlines the “go” or “no go” milestones for construction. If these deadlines are not met, Xcel Energy will remove your project from the energization calendar to be scheduled upon completion of your missing milestone. Keep in mind, if you are first in queue, you are financial responsible for all cost associated with the build out of your site so you’re not holding up other downstream.

- **Twenty calendar weeks prior to and established In-service-date “ISD”**
 - Developer must have submitted and received approval for their single-line-diagram “SLD”
 - Developer must have production and main meter cabinet cut sheets
- **Before Xcel Energy starts Distribution work on-site**
 - An ISD must be negotiated with Design
 - Developers permitting, easement and all site access roads and staking must be completed
 - Developer site readiness, proof site is moving forward - material staged, site activities, staff on hand, post in the ground
 - Once the above bullets are meet, a negotiated construction window will be provided
- **2018 and beyond**
 - Developer: Must submit accepting testing procedure and insurance documentation six-weeks prior to energization
 - Developer: Must have production metering completed and submit state electrical inspection and approved insurance documentation three business days prior to energization
 - All Section 10 requirement need to be completed and approved 3 business days prior to acceptance testing. Developers need to allow enough time to complete these task

Wrap Up

- Topics for next discussion?

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